



Sunshine Ridge is now accepting applications for leadership positions during our day camps* this summer.

Candidates must be at least 16 years old by June 1, 2024, & returning to high school or university in the fall of 2024.



A job application form can be picked up from the Connect Desk or on our website

(<https://www.srbc.ca/downloads.html>)

Please forward the application and your resumé to the Church Office or Pastor Grant.

The deadline to apply is

Wednesday, May 15, 2024

For more info please contact Pastor Grant Kirlik at:

Sunshine Ridge Baptist Church
6230 - 120th Street, Surrey, BC V3X 1Y7
Phone: 604-594-5512
E-mail: office@srbc.ca



Please see  for Job Position descriptions.

* contingent on funding from Canada Summer Jobs

Job Descriptions

Day Camp Director:

- Plan, promote & implement 8 weeks of Day Camp.
- Prepare budget for the program.
- Oversee and delegate responsibilities to Day Camp Activities Leader & Day Camp Assistant.
- Receive camper registrations and meet with parents.
- Lead group sessions.
- Recruit volunteers and oversee responsibilities.
- Prepare and distribute advertising.
- Prepare final report.
- Organize field trips.
- Other duties as they occur.
- Up-to-date First-Aid and CPR required. A commitment & passion in working with children is a must. This is an 11-week position, beginning **June 10**
- Food Safe an asset - training may be provided at the employer's cost.

Day Camp Activities Leader:

- Assist Day Camp Director in planning, promotion & implementation of Day Camp.
- Plan & implement activities conducive to the social, physical & intellectual needs of children.
- Receive camper registrations and meet with parents.
- Distribute advertising.
- Lead group sessions at the discretion of Day Camp Director.
- Other duties as they occur.
- Up-to-date First-Aid and CPR required. A commitment & passion in working with children is a must. This is an 11-week position, beginning **June 10**.
- Food Safe an asset - training may be provided at the employer's cost.

Day Camp Assistant:

- This position is for a 9-week term, beginning **June 24**.
- The Assistant will report to the Day Camp Director, and will be responsible for duties as delegated by the Director and Activities Leader.
- Up-to-date First-Aid and CPR preferred. A commitment and passion for working with children is a requirement.
- Food Safe an asset - training may be provided at the employer's cost.

Summer Day Camp Staff Application Form

PART ONE: GENERAL INFORMATION

Name: _____ Date of Birth _____ Sex: Male ___ Female ___

Address: _____

Email: _____ Home/Cell Phone: _____

POSITION YOU ARE APPLYING FOR:

___ Day Camp Director

___ Day Camp Activities Leader

___ Day Camp Assistant

Are you certified in CPR and/or First Aid? _____

Do you have a current FoodSafe Certificate? _____

Do you have a Criminal Check on file? _____

Driver's Licence & Type? _____

PART TWO: PERSONAL HISTORY

1. What do you think is the purpose of Sunshine Ridge Summer Day Camps?
2. Why do you want to work at Day Camps this summer?
3. In what capacity, have you worked with children in the past? Please list positions and responsibilities.
4. How are you involved in your local church? Tell us about any church experience or involvement that you think will help make you an effective member of our day camp team. What have you learned from these experiences?
5. Describe any unique interest or skills you have to contribute to the Day Camp.
6. On a separate piece of paper please share your personal testimony, outlining how you came to faith in Jesus Christ and what your relationship with Him means to you today. **Your application will not be processed without this information.**

PART THREE: REFERENCES

Please submit two references – one from a church leader and another from any individual who has worked with you in the past. Referees must fill out the given reference forms and forward them to Pastor Grant Kirlik, prior to the **May 15, 2024** deadline.

Applicant Signature

Date

Summer Day Camp Reference Form

Please return to: Pastor Grant Kirlik
Sunshine Ridge Baptist Church
6230 – 120th Street
Surrey, BC V3X 1Y7

Deadline for Submission of References: May 15, 2024

INSTRUCTIONS TO APPLICANT:

Two references are required – one reference from a church leader and one from an individual who has observed you in a working environment. After completing the section immediately below, please give a copy of this form to each of your chosen referees. They are to complete this form and return it to Pastor Grant Kirlik by the appropriate date, as outlined above. Due to conflict of interest, references cannot be given by anyone related to you.

Applicant Name

Position

INSTRUCTIONS TO THE REFEREE:

The above candidate has chosen you to provide a reference for his or her potential employment at our Church Day Camp this summer. Please complete this form and return it to us (address above) by the appropriate date. Thank you for your cooperation and participation.

Reference Name

Address

Home Phone Number

Cell Phone Number

E-Mail Address

Reference Questions on Reverse



Summer Day Camp Reference Form 2024

1. For how long and in what capacity have you known the applicant?

2. Please check as appropriate:

| | UNABLE TO RATE | BELOW AVERAGE | AVERAGE | ABOVE AVERAGE | OUTSTANDING |
|-----------------------|----------------|---------------|---------|---------------|-------------|
| Leadership Skills | | | | | |
| Organizational Skills | | | | | |
| Interpersonal Skills | | | | | |
| Communication Skills | | | | | |
| Creativity | | | | | |
| Initiative | | | | | |
| Dependability | | | | | |
| Flexibility | | | | | |
| Relating to Children | | | | | |

3. Would you recommend this applicant? Why or Why not?

4. Any further comments or additional information you would like to provide?

I hereby declare that all the information provided above is true and accurate.

Reference Signature

Date

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